## Morning Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00</td>
<td>Welcome and Introductions</td>
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<tr>
<td>9:20</td>
<td>Project Overview</td>
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<tr>
<td><strong>Session 1 - Building on Cities Current Climate Action Efforts</strong></td>
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<tr>
<td>9:30</td>
<td>Overview of Existing Conditions Draft Report</td>
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<tr>
<td>9:45</td>
<td>Small Group Discussion</td>
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<tr>
<td>10:30</td>
<td>Report Out</td>
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<tr>
<td>10:50</td>
<td>BREAK</td>
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<tr>
<td><strong>Session 2 - Overview and Feedback on Proposed CAP Framework</strong></td>
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<tr>
<td>11:00</td>
<td>Overview of CAP Framework Components</td>
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<tr>
<td>11:30</td>
<td>LUNCH BREAK</td>
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<tr>
<td>11:45</td>
<td>Case Studies</td>
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### Afternoon Agenda

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<tr>
<th>Time</th>
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<tbody>
<tr>
<td></td>
<td><strong>Session 3 – Community Priorities</strong></td>
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<tr>
<td>12:30</td>
<td>Instant Polling</td>
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<tr>
<td>12:40</td>
<td>Round Robin Discussion</td>
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<td><strong>Session 4 – Engaging The Community</strong></td>
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<tr>
<td>1:00</td>
<td>Small Group Discussion &amp; Report Out</td>
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<tr>
<td>1:45</td>
<td>Introduction to TIERS Framework</td>
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<tr>
<td>2:15</td>
<td>Wrap Up and Evaluation</td>
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Upon completion of the CAP Framework, member cities will be able to utilize a suite of tools, templates and guidance to set GHG emission reduction targets, identify strategies to reduce emissions and adapt to climate change hazards, develop a local Climate Action Plan, and track emission reductions over time. The CAP Framework will also include tools and guidance developed by the Institute for Local Government to assist member cities to effectively engage the community.
## CAP Framework Schedule

<table>
<thead>
<tr>
<th>What We Are Doing &amp; Why</th>
<th>Where We Are Now</th>
<th>What We Can Do Together</th>
<th>Continuing the Momentum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshop #1</td>
<td>Workshop #2</td>
<td>Workshop #3</td>
<td>Workshop #4</td>
</tr>
<tr>
<td>October 30, 2017</td>
<td>February 2018</td>
<td>May 2018</td>
<td>September 2018</td>
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</tbody>
</table>

- **What We Are Doing & Why**
  - Project overview
  - Understanding challenges, gaps, priorities

- **Where We Are Now**
  - Understanding your GHG inventory; setting targets
  - Climate change adaptation
  - Public engagement basics

- **What We Can Do Together**
  - GHG reduction strategies
  - Emissions tracking and CAP development tools
  - Tailoring public engagement strategies

- **Continuing the Momentum**
  - CAP Framework rollout
  - Early milestones and priorities
  - Keys to successful implementation
- Session 1 -
Building on Cities Current Climate Action Efforts
Existing Conditions Summary

- Energy
- Solid Waste
- Water
- Land Use Transport
- Green Infrastructure
- Industry Business
- Adaptation Resiliency
Known Participation in Energy Programs

- HERO Financing
- SCE/Utility Programs
- Gateway Cities ELP
- Appliance Upgrades
- Shade Trees
- Community Choice Aggregation (CCA)
- Street Light Upgrades
- Traffic Signal Conversion
- Water System Pumping Efficiency
Known Participation in Solid Waste & Consumption Programs

- Tiered Rates
- Yard Waste Collection
- Food Scrap and Paper Diversion
- Construction & Demolition Requirements
- Recycling Programs
- Purchasing/Procurement Programs
- Waste Reduction Audits for Large Generators
- Methane Capture
Known Participation in Water Programs

- Water Metering
- Tiered Rates
- HERO Financing
- Water Efficient Landscaping
- Landscape Retrofit Campaign
- Rainwater Collection
- Gray Water Systems
- Recycled Water Infrastructure
Known Participation in Transportation & Land Use Programs

- Pedestrian Enhancements
- Bike Infrastructure and Parking
- Safe Routes to School
- Promotional TDM
- Transit Fare Subsidies
- Ride Share/Vanpool
- Telecommuting/Flex Hours
- Transit service and frequency expansion
- Traffic Signal Coordination/ITS
- Alternative Fuel Vehicle Infrastructure
- Transit-Oriented Development
- Mixed use / Density
Known Participation in Green Infrastructure Programs

- Urban Forestry Plan
- Tree Planting
- Habitat Restoration
- Parks & Rec /Open Space
- Green Roofs
- Shade Trees
- Local Agriculture
- Community Gardens
Known Participation In Green Business/Industry Programs

- Green Business Program
- Clean Technology Incubator
- Green Workforce Development
- Business & Industry GHG reduction engagement
- Engagement with Cap & Trade Facilities
Small Group Discussion

1. What are communities in the Gateway Cities already doing?

2. What can your community share with and learn from other communities?
- Session 2 -
Overview and Feedback on Proposed CAP Framework
CAP Framework Components
As currently envisioned

Gateway Cities Climate Action Planning Framework
DASHBOARD (CONCEPT DRAFT)

Data
- Gateway Cities GHG Inventories and Forecasts
- GHG Emissions Tracker

Toolkits
- GHG Reduction Measure Toolkit
- Climate Change Adaptation Toolkit
- Public Engagement Toolkit

Guidance
- Model Climate Action Plan
- Setting GHG Targets
- CEQA
- Implementation Funding & Financing
CAP Framework Components
As currently envisioned

Community-wide GHG inventories
- Baseline inventories for all cities for a common year
- Future GHG emissions forecasts for each city under “business-as-usual” conditions

GHG Emissions Tracker
- Track community GHG emissions over time and measure progress toward targets
  - For community as a whole
  - For individual measures or programs
- Figures, tables and graphics designed for public outreach and city communications
- Potential for cities to upload performance data to an online progress dashboard
CAP Framework Components
As currently envisioned

GHG Reduction Measure Toolkit
• Select and prioritize GHG reduction measures based on implementation costs/benefits and local planning priorities

Climate Adaptation Toolkit
• Maps and information on regional climate hazards and vulnerable assets
• Adaptation strategies and links to external tools and resources for adaptation
• Guidance on complying with SB 379

Public Engagement Toolkit
• TIERS (Think-Initiate-Engage-Review-Shift) Framework for Local Public Engagement
CAP Framework Components
As currently envisioned

Model CAP
• Step-by-step guidance on use of Framework components to compile a CAP based on local priorities and baseline conditions.

Setting GHG Targets
• Help cities identify defensible and achievable GHG reduction targets that are informed by statewide GHG reduction goals

CEQA
• Explain CEQA implications of developing a CAP and potential streamlining benefits

Implementation Funding & Financing
• Identify potential funding sources for local CAP development and implementation
CAP Framework Components
As currently envisioned
- Lunch Session Case Studies -
  1. City of South Gate
  2. Western Riverside COG
  3. City of Riverside
- Session 3 -
Community Priorities
## Small Group Discussion

### Community Priority Areas

<table>
<thead>
<tr>
<th>Sustainable economy</th>
<th>Access to funding</th>
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<td>Better air quality; Public health</td>
<td>Equitable access to parks and recreation</td>
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<tr>
<td>Accessible, reliable and affordable transportation</td>
<td>Regulatory streamlining</td>
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<td>Affordable housing</td>
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- Session 4 -

Engaging the Community
Shaping the Future Together: A Guide to Practical Public Engagement for Local Government
THINK
- Self Assessment
- Consider PE Approach
- Contemplate Community Landscape

INITIATE
- Draft PE Approach
- Develop Outreach Plan
- Reality Check

ENGAGE
- Implement PE Approach
- Implement Outreach Plan
- Reality Check

REVIEW
- Evaluate PE Approach
- Evaluate Outreach Plan
- Reality Check
- Contemplate Community Landscape

SHIFT
- Internal Organizational
- External
- Policy Change
THINK

Step 1: Self-Assessment
- Public Engagement Project Assessment
- Agency Assessment

Step 2: Consider PE Approach
- Draft PE Approach for Specific Effort
- Draft PE Approach for Agency Wide Application

Step 3: Contemplate Community Landscape
- Create/update List of Local CBOs and others
- Identify diverse locations to hold meetings w/ target audiences in mind
Step 1: Draft Public Engagement Approach
- Choose a mix of in person and online activities
- Consider: timeline, budget, staffing, who will facilitate, how will data be gathered, what might go wrong

Step 2: Develop Outreach Plan
- Create an Outreach Plan
- Consider what you know from your “community landscape”

Step 3: ‘Reality Check’
- Are there local, state or federal laws or regulations you need to consider?
- Internal “politics”/larger “Politics”
ENGAGE

Step 1: Implement PE Approach
- Execute your plan
- Ensure roles are clear; adjust as appropriate

Step 2: Implement Outreach Plan
- Implement your plan, prioritizing outreach
- Ensure targeted audiences are represented (authentically) within your plan

Step 3: ‘Reality Check’
- Are there internal organizational “politics” or challenges that have changed?
- Check in with key community leaders on a regular basis to understand new or coming issues
Step 1: Evaluate PE Approach
- Evaluate your plan
- Consider: What worked? What could have been better? Is training needed?

Step 2: Evaluate Outreach Plan
- Evaluate your outreach plan
- Consider: What worked? Is training needed? Are there community leaders to build stronger ties with? Ask for help

Step 3: What Barriers Did You Overcome?
- Internal organizational barriers?
- Other political barriers?
SHIFT

Step 1: Internal Organizational
Consider beneficial organizational shifts
For example: PE assigned within job description(s); commitment to train electeds and staff; ongoing communication strategies; periodic surveys

Step 2: External: Your Community
Consider beneficial shifts in external relations
For example: Set and track metrics related to in-person and phone meetings with diverse and underrepresented community members; engage with local leadership programs

Step 3: Policy Change
Consider policy review/change/adoption
Commitment to review PE related policies if they have not been systematically reviewed in 10 yrs; Adopt a resolution demonstrating commitment to PE
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THANK YOU